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ESUPS

EMERGENCY SUPPLY PRE-POSITIONING STRATEGY

STEERING GROUP TELECONFERENCE – 30TH MARCH 2020 - **MINUTES**

AGENDA

- I. Update on follow up actions form last SG meeting in Geneva
- II. Update on the Nepal visit
- III. Update on impact of COVID-19 on ESUPS
- IV. Points to discuss:
 - Need to turn the model into a tool
 - Urgent to engage with other countries: I need contacts to do that

Were present on the call

- British Red Cross- (Mike Goodhand)
- Plan International (Anna Tupling and Naveed Ishaq)
- Welthungerhilfe (Sofia Minetto, David Jakob, Florent Chane)
- IOM (Takuya Ono)
- Penn State University (Jason Acimovic)
- OFDA (Gurmeet Philora)
- UNHRD (Georgia Farley)

- Were Excused

- Action Contre la Faim (Guillaume Mathieu)
- IFRC (Nikola Jovanovic)
- Save the Children (Sue Hodgson)

Membership & Admin matters

Registration

- It was discussed for World Vision International and the Humanitarian Logistics Association to potentially join the ESUPS SG members. Mike suggested the definition of criteria on which to base a decision-making process that would be consistent and informed should we get more requests in the future. Those criteria could be different depending on the status of the interested party, depending if they are INGO, Academics or Association.
- The donors situation update was shared with the SG members both of the OFDA phase 3, the NCE created by the current Covid-19 situation and the GFFO (German) CN & proposal.
 - => **OFDA NCE:** would be for 3 extra months until end of November 2020/ No additional funds needed.
 - ⇒ **OFDA Phase 3:** CN to be shared by mid-April at the latest. Will focus on every pillar of the project but the platform and for 2 x 12 months
 - ⇒ **GFFO:** Shared CN for funding mostly focusing on the STOCKHOK platform initially until end of December 2021

Follow Up actions

1. **Draft criterias and enrolment procedure document for new members to join the ESUPS SG, circulate and collect feedback**
2. **Provide feedback to ESUPS SG on the GFFO CN once received**
3. **Finalise No Cost Extension document to share with OFDA for a request until end November**
4. **Finalise CN for OFDA funding phase 3**
5. **Add an Exit Strategy section in the ESUPS logframe (from last minutes)**

Registration

- The PM explained that the agreed geographical layers in Geneva create a gap to register users at regional level (between Global and National). Discussions are being held with the developers to identify solutions
- Members of the SG expressed that for the next proposals, we should propose an area of intervention rather than specific countries as we could shut down opportunities by being too tied up.
- A discussion was held as to how to consider Vendor Consigned Item (VCI) into the model. After exchange of opinions, and clarifications from Jason, it was agreed that those at national levels could be integrated.
- Discussion were started with the new WHH Data protection specialist to help define the needed requirements for the further development of STOCKHOLM

Follow Up actions

1. **Follow up on the user's registration process at Regional level with Tonkyn & Taylor**
2. **Draft a process document about how to consider and include VCI into the ESUPS model. To be shared and feedback**
3. **Include Data protection requirements in the list to the developers for STOCKHOLM phase 2 development**
4. **Find a contact for SAP as a potential hand over option**
5. **Finalise list of donors + contacts with Stocks**

Registration

- The PM explained that the agreed geographical layers in Geneva create a gap to register users at regional level (between Global and National). Discussions are being held with the developers to identify solutions to stick with the decision made in Geneva but we may have to reconsider.
- Members of the SG expressed that for the next proposals, we should propose an area of intervention rather than specific countries as we could shut down opportunities by being too tied up.
- A discussion was held as to how to consider Vendor Consigned Item (VCI) into the model. After exchange of opinions, and clarifications from Jason, it was agreed that those at national levels could be integrated.
- Discussion were started with the new WHH Data protection specialist to help define the needed requirements for the further development of STOCKHOLM

Follow Up actions

- 1. Follow up discussions with T&T to identify solutions to cater for the lack of an intermediate geographical level down to global.**
- 2. Propose a new “area” of intervention in the CN to OFDA. Need to be discussed.**
- 3. Trigger collection of VCI stocks as part of the country overall stock collection with each agency**
- 4. Progress the definition of requirements to ensure data protection for phase 2 and 3 development of the platform**
- 5. Follow up with cluster leads**
- 6. Collect suppliers info from SG members**

Follow Up actions

- A survey about ESUPS using Twitter will be circulated. Thank you to take 1 min to reply
- Share any material that can be relevant with ESUPS Comms Officer
- Sofia to finalise establishing a plan for the video (quote, structure, length, etc..) and circulate to partners

ESUPS & COVID-19

Follow Up actions

- Submit NCE to OFDA
- Where and if possible, take advantage of the lockdown situation to progress data collection in anticipation of next visits
- Take advantage of the current situation to prepare the data cleaning for next countries of intervention

NEXT MEETING

- Wednesday 6th May 2020 – 15h00 Central European Time (CET)