

ESUPS - STEERING GROUP

TELECONFERENCE

7th August 2019

MINUTES

- Follow up on June SG Teleconference action points
 - ✓ Coordination
 - ✓ Data collection
 - ✓ Data Analysis
 - ✓ Advocacy and communication
- Discussion on the absorption capacity variable integration
- Next face to face meeting

- **Were present on the call**

- British Red Cross- (Mike Goodhand)
- IOM (Takuya Ono)
- Penn State University (Jason Acimovic)
- Plan International (Anna Tupling, Naveed Ishaq)
- Save the Children (Sue Hodgson)
- UNHRD (Georgia Farley)
- Welthungerhilfe (David Jakob, Florent Chane)

- **Were Excused**

- OFDA – (Gurmeet Philora) – (Skype issue. Could not connect)
- Action Contre la Faim (Francois Queval)
- IFRC (Thomas Bueeler)

- In regards to the COORDINATION pillar:

- Follow up with the IAPG on potential coordination mechanisms. Done. Minutes shared. Proposal to offer a seat as observatory member to the chair of IAPG. Agreed. Noted the slight reservation expressed around the IAPG which is about procurement, when ESUPS is about stocks. The agreement reached is to have IAPG to join when relevant matter to present or discuss.
- Follow up with OFDA regarding the budget revision. Budget revision submitted. Pending reply from OFDA
- Revise ToR's to include the decision made about the frequency of teleconferences. Done
- Share calendars (to be later on included on the new website) including all proposed dates for future SG teleconferences and meetings. Done. No other dates or events received to include so far
- Next SG teleconference to be held early August (between this one and the next face-to-face meeting that should take place during the next Global Log Cluster meeting in Dublin, 24th-26th September 2019. Done
- Add analytics (traffic light) in the quarterly narrative. Done

Follow up Actions

1. Revise ToR's to include IPAG as observatory member and circulate
2. Follow up with OFDA on the outcome of our budget revision

In regards to the DATA COLLECTION pillar:

- Explore funding options for the potential development of a new Data Collection tool. Ongoing. The PM is finishing a draft proposal for ECHO and other potential interested donors. To discuss also with OFDA
- Explore various options for developers as well as long term hosting & maintenance. Ongoing. Discussions initiated with some developers. WHH highlighted that they could initiate procurement only after funding was identified/received
- Prepare list of requirements. Done. First draft circulated to the SG members for feedback. A name has been proposed for the platform. The SG members will be called upon to either validate the proposed name or submit a new idea.

Follow up Actions

1. Finalise Data Collection platform proposal and share with ECHO
2. Engage discussions with other potential donors
3. Engage discussion with WHH procurement around the process to follow
4. Follow up with developers to get estimate cost and time required
5. Follow up with OFDA on the outcome of our budget revision where seeds funding was set aside to trigger the development process
6. Collect feedback from SG members on requirements and proposed platform name
7. Propose the platform to be the central discussion point of the next face to face meeting

In regards to the Data Analysis pillar:

- Sent out questionnaire to validate the assumptions chosen to define the methodology for the integration of the 2 new variables (Absorption capacity and Replenishment). **Done. 90% feedback received from SG members allowing for an informed discussion (see below)**
- Engage with the CBI initiative to discuss the feasibility of integrating the private sector capacities in the model. **Not Done**
- Meet with the IFRC in July to discuss the possibility of a regional study over the Caribbean region together with HEC and the Canadian Red Cross. **Done. Minutes of the meeting circulated. Potential area of collaboration in some South/central American countries. Honduras (new ESUPS country) very promising.**
- Establish contact with the Finnish University to identify potential areas of collaboration. **Not done**

Follow up Actions

1. Engage with the CBI initiative to discuss the feasibility of integrating the private sector capacities in the model
2. Follow up with the IFRC around potential collaboration in Honduras/ Haiti and HEC study
3. Establish contact with the Finnish University to identify potential areas of collaboration

In regards to the **ADVOCACY & COMMUNICATION** pillar:

- Collect Feedback on the HEC Canada/ESUPS Concept Note. **Done.** High ratio feedback received from SG members. Concept Note finalised and shared with HEC. PhD student identified and assigned to the project. Started desktop research and reviews since July. Now she will need data from SG members. HEC Canada circulated a template to guide the data collection
- Finalise calendars (internal and external) and circulate for information and for members to add important dates of events, conferences, meetings. **Done.** No extra information received for now to include
- Formulation of Social Media Guidelines by contribution of SG Members until specified deadline. **Not done yet.** Pending recruitment of Britta's replacing
- Nomination of points of contact for communication: 1 per SG Member organization. **Only 1 SG member comm's person contact received so far.**
- SG Members forward material in terms of visual and program-related content to ESUPS Secretariat to be used for Website. **Only received usable material from 1 SG member so far**
- Provide short biography to be implemented into Website with professional high-quality picture. **5 received so far**

Follow up Actions

- 1. Collect data from SG members to feed the research study**
- 2. Finalise recruitment of new Comms person to follow up on the implementation of the social guideline**
- 3. Establish contact with the Finnish University to identify potential areas of collaboration**
- 4. Follow up with SG members on Comm's contact, visual material and missing biographies**

- Contact Concern & goals to check the possibility to access a meeting room in September. **Done. David will help following up as the PM did not received any feedback/confirmation so far**
- The group agreed to receive propositions on dates/ duration and agenda items from the PM for the next face to face meeting for them to answer

Follow up Actions

- Follow up with Concern & Goal about the request for a room
- Send table with proposition for dates, duration and agenda items

- After circulating the feedback summary a few points were reiterated to open the discussion about the intent and the method proposed
- Agreed that the end result of that method would provide a “guiding factor” to include in the algorithm and not a precise “answer”
- The group started discussion on point 2 (point 1 was unanimously agreed): 5% of overall affected population can provide assistance. Clarified that this figure was across all organisations, various affected cities or locations and not specifically based on the number of “people in need” but rather on the total population in the affected area. Agreed to reduce the 5%.
- Discussion on point 3: 10% off the people that can provide assistance will be supporting logs/relief/distribution. This discussion raised again the valid points of the various contexts: Man-made Vs Natural disasters. It was clarified that ESUPS, at this point in its definition, has been specifically looking at natural disasters, including in the choice of countries were to engage.
- It appears there are too many variable questions and the group was not comfortable neither with the 10% figure nor with the method.
- Proposition was made to refer to historical data on how many household were served in previous disasters, with the understanding that this “fact” already reflected field realities and limitations such as security, access constraints, roads conditions, etc..
- It was finally agreed to explore a dual approach: reduce the 10% to 8% as a start, while at the same time compile distributions data from SG members (already a request as part of the HEC data requirements). Those 2 figures (estimated assumption Vs factual figures) will be compared and combined.
- This model then addresses all following points

Follow up Actions

1. Collect data from SG members on distributed stocks (also part of the HEC questions)
2. Work with PSU on the integration and comparison of the figures.